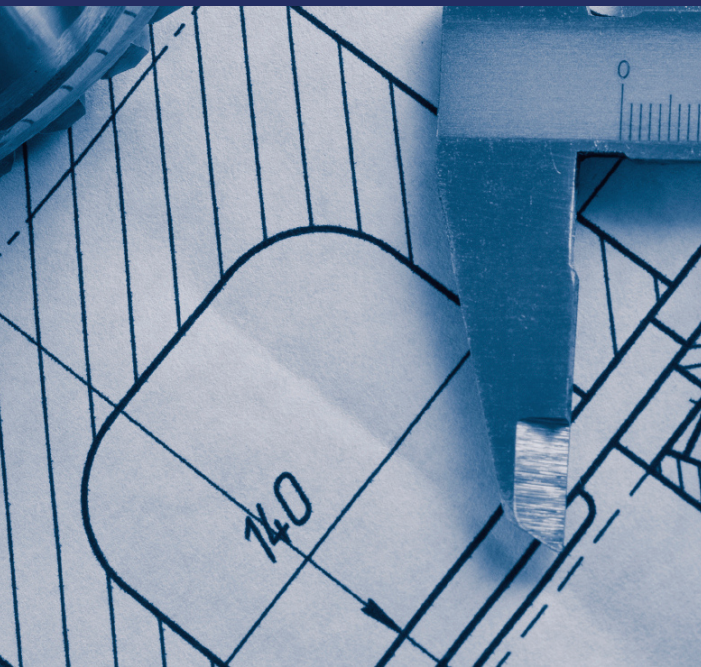


ENGLISH FOR MANUFACTURING

The Language Partnership

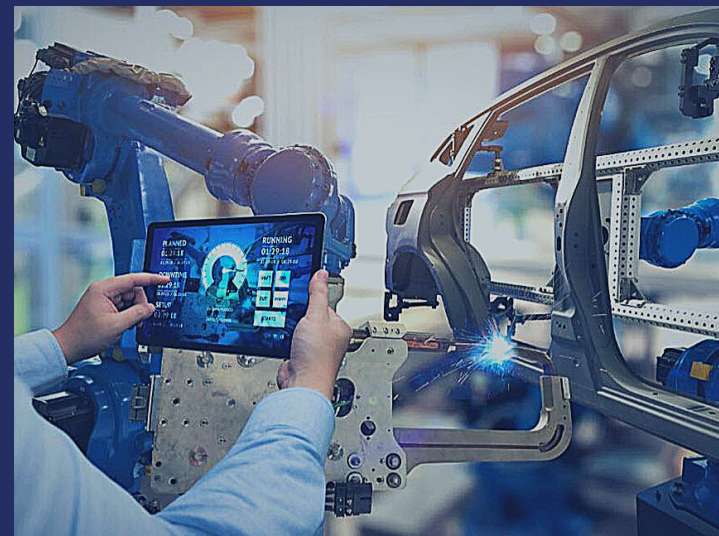
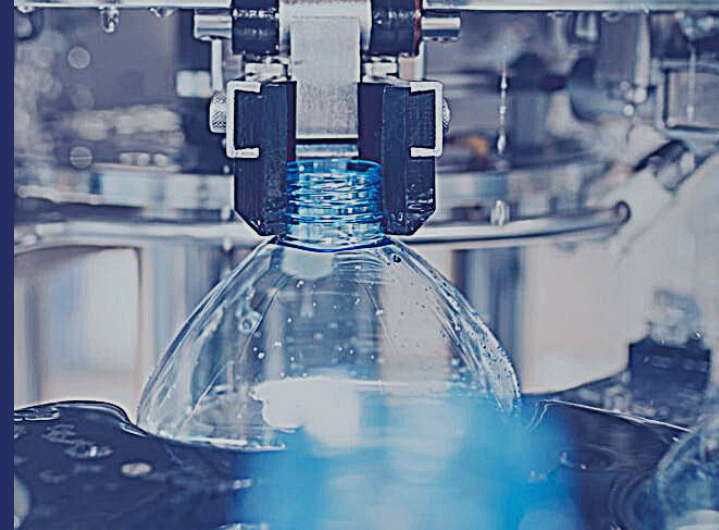


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The Language
Partnership

Delivering Excellence in Business Communication



ABOUT THE COURSE

- Develop both your English language and the real skills needed in your job.
- Organised around SMART targets that allow you to clearly review your progress.
- Detailed progress review, certificate and action plan at the end of the course.
- Every course follows our Quality Plan aimed at giving you a fantastic learning experience.
- English level - A2 or above (strong, pre-intermediate).

CONVENIENCE

- Delivery via Zoom, Microsoft Teams or Cisco Webex.
- At a time convenient to you in the working day.

SPECIAL OFFER

- 10 hours of English for manufacturing training and you get two additional Business Communication Workshops (two extra hours of training for free).

COURSE OBJECTIVES

- I can read and give clear instructions related to machinery and equipment.
- I can confidently report on performance data, targets and trends.
- I can clearly describe a problem in production and outline next steps and solutions.
- I can 'bring to life' a product.
- I can communicate with confidence to customers, suppliers and colleagues via email and phone.
- I can deal with a difficult message with tact and sensitivity.
- I can greet and make small talk with a contact. I can give a site tour.
- I can define the key quality and environmental standards in the site.
- I can clearly state health and safety regulations and give a health and safety induction.
- I can participate effectively in internal and external meetings.
- I can effectively negotiate the price of product with a supplier/customer.
- I can describe the structure, culture and values of my organisation.
- I can talk about the responsibilities in my job and the knowledge, and skills required to do my job effectively.



DELIVERING EXCELLENCE IN BUSINESS COMMUNICATION

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